



## If You Discover Fire or Smoke Remember: R.A.C.E.



**Rescue:** Help anyone in immediate danger.

**A**

**Alarm:** Activate the nearest fire alarm pull station.

**C**

**Contain:** Close all doors to confine smoke and fire.

**Extinguish/Evacuate:** If the fire is small, and you have been trained in fire extinguisher use, you can attempt to extinguish a fire. If you are not trained, evacuate the building immediately.



**E**

**Evacuate**

**Evacuate**

## If You Catch Fire, Do Not Run!

a. Stop, Drop, and Roll.

b. Call 911.

c. Evacuate the building.

## Response to Fire Alarms or Explosion

a. Remain calm.

b. Follow the instructions of the fire warden or office group.

c. Notify University Police.

d. Do not use elevators.

e. Do not re-enter the building.

f. Do not use the fire extinguisher unless you are trained.

g. Do not touch anything.

h. Notify University Police.

i. Do not use the fire extinguisher unless you are trained.

j. Notify University Police.

## Evacuation Reminders

- If leaving a room, feel the door with the back of your hand
- Do not return to your area for personal belongings
- If smoke is present, stay low. The best quality air is near the floor.
- Use the stairway or horizontal exit to evacuate.
- DO NOT USE ELEVATORS!
- Consider individuals with disabilities who may need assistance
- Individuals with disabilities should exit to the nearest safe area