

# University Assessment Committee

September 27, 2017 Minutes

[www.valdosta.edu/uac](http://www.valdosta.edu/uac)

---

Time: 3:00pm – 4:00pm

Location: West Hall Room 1002

---

Members present: Dr. Michael Black, Dr. Sudip Chakraborty, Mrs. Melinda Cutchen, Dr. Aubrey Fowler, Dr. Jane Kinney, Mrs. Natalie Kuhlman, Dr. Deborah Robson, Ms. Niki Turley, and Dr. Terence Sullivan

Members absent: Mr. Michael Holt, Dr. Hanae Kanno, Dr. Peggy Moan, and Dr. Christy Yates

Guest(s): Pat Rozier

---

Dr. Michael Black (Chair) called the University Assessment Committee (UAC) meeting to order on Wednesday, September 27, 2017 at 3:01 pm in West Hall Room 1002.

Dr. Black welcomed the 2017 members and introduced the representatives from the College of Business Administration, Dr. Aubrey Fowler and Division of Student Success, Dr. Terence Sullivan. The committee is waiting on appointments for the year from the Division of Advancement and College of Nursing and Health Sciences.

Approval of April 26, 2017 minutes – The April 26, 2017 minutes were distributed. The minutes, with corrections, were approved. The motion was seconded.

Committee Service to the University – Dr. Black discussed how the UAC, as a committee, serves all areas of the institution. The UAC assists with accreditation compliance particularly SACSCOC Standard 3.3.1 Institutional Effectiveness which requires each academic and administrative department to demonstrate continuous improvement.

UAC's main function for the past eight years has been the evaluation of Institutional Effectiveness reports and plans. Data and content changes every year as the organizational process has continued to do well.

Dr. Fowler shared information about the Realizeit Data software.

Activities since last meeting (April 26, 2017) – Dr. Black informed the committee about the following activities that occurred since the last formal meeting:

- x Attended 2017 AIR Forum. There were sessions on assessment
- x Received letter from SACSCOC dated June 7, 2017 which administratively moves V reaffirmation from 2020 to 2021.
- x VSU's Policy Administration transferred from Internal Audits to Institutional Effectiveness (June 21, 2017).
- x FY2017 Final Report on Innovation Grants <http://www.valdosta.edu/academics/institutional-effectiveness/innovate/fy17report.php>
- x SACSCOC has recommended revisions to the current principles (see <http://www.sacscoc.org/2017ProposedPrinciples.aspx>) to be voted on in December 2017. This has the potential to alter slightly some of our committee's work.
- x 2017-18 VSU Academic Catalogs were released May 2017.
- x Individual assessment consultations with our Campus Recreation, Event Services, Access Office, and others.



# University Assessment Committee

September 27, 2017 Minutes

[www.valdosta.edu/uac](http://www.valdosta.edu/uac)

---

Dr. Black made the following announcements:

- (1) Dr. Carvajal invites everyone to attend the Welcome Reception meet of our new administrators:
- Dr. Robert "Bob" Smith – Provost & Vice President for Academic Affairs
  - Dr. Rodney Carr – Vice President for Student Success
  - Mr. Daryl Lowe – Assistant Vice President for Student Affairs & Dean of Students
  - Mr. Lee Davis – Chief Legal Affairs Officer

The Welcome Reception will be held on Monday, October 16, 2017 at the University Center until 7:00 PM.

- (2) The Presidential Investiture of Dr. Carvajal will be held October 26- 28, 2017. The investiture schedule can be found <http://investiture.valdosta.edu/>

- (3) The Budget Advisory Council (BAC) will hold on-campus budget presentations for Cabinet members and Deans who will present the division/college's funding request on Friday, November 3. Presentations will be held at the University Center Theatre from 8:30 am until 12:30 pm.

- (4) West Hall Room Changes – West Hall is converting from 4-digit numbering to the 4-digit numbering system. Room changes known thus far:

---

Office	Old	New
--------	-----	-----